



HR Shared Service Staffordshire Police and Staffordshire Fire and Rescue - Role

People Partner

Grade/Rank:	H
Directorate:	People and Resources
Reports to:	Head of People Operations
Direct Reports:	People Officers

Role Purpose

Our ambition to make Staffordshire Fire and Rescue a great place to work is rooted in our modern strategy. We know that to deliver on this priority and to build on the hard work that has led to success so far, the people of Staffordshire Fire and Rescue are critical to challenging, modernising and adapting the way we do things.

Our role in the People & Organisational Development Team is to support, develop and nurture our people so that we can all achieve our full potential. By providing colleagues with the right skills and knowledge we are enabling the business to meet the daily demands we face whilst supporting the delivery of our corporate plans and a safer Staffordshire.

Modern service is about building authenticity, responsibility, and trust within every part of the Organisation. As a member of the team, you have a key role in building our approach within the Code of Ethics, reinforcing a culture of transparency, accountability, valuing people, and trusting them to deliver.

As a People Partner you will join our People & Organisational Development Team, collaborating with Directorates to influence, lead and embed the Code of Ethics. Partnering with our leaders, you will identify and translate key priorities into delivery plans that align with the experience we want to create for our people.

Key Tasks and Responsibilities

What you'll be leading on

- Translate business strategy and priorities into Directorate-level strategic people plans that are fully aligned with the Code of Ethics.
- Provide input to business strategy and Organisational design to ensure that structures, roles and responsibilities enable delivery and contribute to a high-performance culture.
- Leverage strong business knowledge and understanding to partner and



- Proactively represent People & OD within leadership teams, acting as a role model and ambassador for the Fire Service's values and behaviours.
- Coach and develop senior leaders on business-wide HR initiatives, including managing and developing talent, cultural change and employee engagement.
- Partner and coach managers to support the delivery of the people initiatives and encourage a culture of line manager responsibility and accountability for front line human resources.
- Coordinate the deployment of the relevant HR skills and expertise from across the wider team to bring the right people solutions together.

Outcomes for the role:

- Lead the People Officer Team to co-design the right people products/initiatives.
- Facilitate discussions around change and transformation.
- Deliver products that encourage our people to take ownership of their own performance, careers and learning, but providing them with a range of different options, resources and experiences.
- Work with leaders to identify and develop their talent and ensure we create as many career defining experiences for all our people e.g. learning resources, peer to peer learning, mentoring, job shadowing, projects etc.
- Own the employee life cycle and key people practices for the departments such as induction, workforce planning, reward and recognition, career progression, engagement survey action planning
- Deliver diversity and inclusion interventions to raise awareness, encourage open and honest conversations and allow our people to be themselves at work
- Work with people managers to support them to identify, build relationships with and attract future talent
- Build our insight in how our people feel and what's important to them
- Provide development for managers on how to facilitate team reviews, setting goals and measuring results and how to have regular and human conversations
- Work to create a seamless employee experience

What matters to us is someone who demonstrates:

- A real interest in what we do
- A progressive, non-bureaucratic approach to HR
- Experience of the latest HR trends but in practical terms – not just a theory
- A focus on business outcomes
- An ability to work in an agile way
- Confidence to challenge our leaders to make better decisions
- Digital acumen
- That they enjoy delivering as part of a team
- Excellent relationship building and communication, with the ability to move between listening to, guiding and coaching others at all levels
- The ability to make quick, sound decisions based on knowledge and judgment

- Common sense – always spots opportunities to simplify and improve processes to drive better results
- Marketing, communication and presentation skills to facilitate projects and initiatives



Understands what's not important to keep us focused on our strategic people agenda

Behaviours

The Behavioural Competency Framework (BCF) has six competencies that are clustered into three groups. Under each competency are six levels that show what behaviours will look like in practice.

This role should be operating at the following levels:

Resolute, compassionate and committed

Emotionally aware	Valuing Diversity	3
	Managing Sensitivities/Political Savvy	3
We take ownership	Customer Service	4
	Maintaining Accuracy/Sustainable	4

Inclusive, enabling and visionary leadership

We are collaborative	Partner Working	3
	Managing Complexity/Strategic Planning	3
We deliver, support and inspire	(self) Leadership	3
	Supporting Colleagues/Coaching &	3

Intelligent, creative and informed policing

We analyse critically	Problem Solving	3
	Situational Judgement	3
We are innovative and	Continuous Improvement	3
	Futurology	3

Education, Qualifications and Experience

Essential:	Desirable:
CIPD Level 7.	Membership to a professional body i.e. CIPD Chartered Member
Chartered Member to the CIPD	Project management experience

Skills Matrix (See Skills Matrix)

Essential:
<ul style="list-style-type: none"> Strong HR background working in a complex organisation, up to and including Executive Director level, and an understanding of regional and functional HR requirements. Demonstrable experience of aligning people strategy and services with business needs

Ability to assess strategic, transactional, and tactical processes and drive continuous improvement
Excellent relationship building and communication, with the ability to move between listening

Special Conditions					
Own car for business use	Yes				
Higher level vetting required	No				
Requirement to wear Uniform	No				
Requirement for post entry	No				
Fixed Hours	No				
Weekend working expected	No				
Shift allowance	No				
Fixed term or temporary role	No				
Politically/ Restricted	No				
On call /standby rota	No				
Flexitime Role	Yes				
Notice Period	1 week	28 Days	1 month	3 months	